

**The Sitwell Arms Hotel**  
**39 Station Road**  
**Renishaw**  
**Derbyshire**  
**S21 3WF**  
**01246 435 226**  
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Ref: JAO/DN

Dear Guest,

Further to your recent conversation with the hotel, I am pleased to enclose our **Party Menu** for your group booking and ask that you please read the following information below.

To help with the service on the day and to ensure your visit to our Wild Boar Restaurant is as enjoyable experience, we ask that you find out from each of your guests their meal choice in advance. You should then complete the **pre order sheet** and send it back to us approximately two weeks before the date of your booking.

We would suggest that you also pre-order your wine to guarantee the availability which again will allow us to offer the best service possible.

As we may have already mentioned, we require a **£50 deposit** to guarantee your party booking and this should be sent as soon as possible to safeguard your reservation.

We thank you for your co-operation and we look forward to welcoming you to the Sitwell Arms Hotel. Please do not hesitate to contact us should you require anything further.

Yours Sincerely

Daniel Nutt  
General Manager